



**TRAINING DEPARTMENT:
REMARKABLE CAREERS START HERE!**

REMARKABLE!
CAREERS





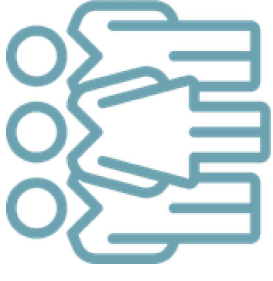
REMARKABLE CAREERS START HERE!

ALL *NEW* TRAINING PLATFORM

- Featuring:
 - 24/7 access to self-paced training modules
 - New digital quizzes and resource guides
 - New learning management tracking tools
 - Resume Builder
 - ...and more!



TRAINING: WHAT WE KEPT



LIVE TRAINING

The training department will continue to offer “live” training via staff-facilitated JUMPSTART! (job readiness training) courses.

BUT...

All live JUMPSTART participants will be asked to complete their post-workshop quizzes using the new platform.

AND....

Those who successfully complete the post-training quizzes will receive a certificate with a badge validating their completion. Certificates can be added to the participant's LinkedIn profile!





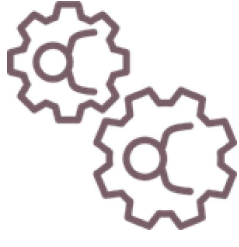
MICROSOFT TRAINING FOR ALL!

***NEW* Microsoft Training Delivery**

- Live staff-led training
- Offered on a rolling basis (Register via agency website calendar)
- Three levels of training for beginners, intermediate, and advanced learners to enter or progress
- 18 Modules offered (2 hours per module; 1 hour classroom, 1 hour growth work)
- After course, participants take a quiz, receive certificate and badge validating their skills and progress



REMARKABLE! RESUMES



REMARKABLE RESUMES!

RESUME BUILDER

- Easy-to-use tool
- Create resume with common resume sections (Summary, Work History, Education, Skills)
- Automatically formats resume
- Participants can create and store multiple resumes
- Resume Creation Lab: Self-paced and Staff-Guided options



Visit
RemarkAble.NationalAble.org
to open an account!

Join me for a
LIVE
PREVIEW!

FAQs

QUESTION: Who can use the new training platform?

ANSWER: ANYONE! The new platform and all courses are available to anyone with internet access and a computer, tablet, or smart phone.

QUESTION: How can clients sign up for training?

ANSWER: By visiting www.NationalAble.org/calendar. Registration is open to the public and super easy to do!

QUESTION: How do I know if my clients participated?

ANSWER: Ask for a certificate of completion. They are issued to clients via the system two (2) business days after successful completion of required quizzes.

QUESTION: How does a client attach the certificate of completion to their LinkedIn profile?

ANSWER: Clients will receive detailed instructions about how to include their certificates on their LinkedIn profile. All staff will also have a copy. The Contact Center can also offer troubleshooting for clients and can be reached at 855-994-8300.



FAQs

QUESTION: How often are Microsoft classes offered? JUMPSTART classes?

ANSWER: Every week! The schedule will be posted about a month in advance.

QUESTION: Are there prerequisites for the Microsoft classes?

ANSWER: No, there are not prerequisites. We recommend that participants take classes that are in line with their skill level.

QUESTION: Who can participate in Microsoft Training Classes?

ANSWER: ANYONE! In fact, the classrooms will include clients from all programs, and even those who are not enrolled in programs.

QUESTION: How do I get a copy of my client's resume?

ANSWER: Resumes are securely saved in each user's profile. Only the user can disseminate the resume.

QUESTION: Can participants retake classes?

ANSWER: Yes!





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Questions?



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Thank You!